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4-3975

*Rec mgt
5-1-2*

30 July 1953

MEMORANDUM FOR: Acting Deputy Director (Administration)
SUBJECT: Shelving Equipment for Interim Records Center

In accordance with your recent approval there has been submitted to the Logistics Office a requisition for steel shelving equipment for use in the Interim Records Center in the Cinder Block Building, [REDACTED]. The equipment we have ordered costs approximately \$8,000 and represents only 50% of the actual quantity needed to fully utilize the [REDACTED] as a Records Center. The delivery time required is approximately four months.

Confirmation of your verbal approval would be appreciated.

[REDACTED]
Chief, General Services Office

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